



Weekly Memo

Serving Member Libraries Since 1959

Robert Hubsher, Executive Director
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Ramapo Catskill Library System • <http://www.rcls.org>

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RCLS Annual Meeting Awards

At the RCLS 31st Legislative Breakfast and 59th Annual Meeting on Friday, September 14, 2018 at The Sullivan Event Center in Rock Hill, NY, the Ramapo Catskill Library System Board of Trustees will present three special awards:

- The [Member Library Adult Program of the Year Award](#) winner will receive a plaque and a check for \$500 for any adult library program created and presented during all or part of the period between January 1 and December 31, 2017.
- The winner of the [Member Library Youth Program of the Year Award](#) will receive a plaque and a check for \$500 for any children's or teens' library program created and presented during all or part of the period between January 1 and December 31, 2017.
- The [Anthony J. Knipp Library Trustee Award](#) winner will receive a plaque. A check for \$250 will be sent to the library of his/her choosing. The trustee must have been a trustee of a RCLS member library during all or part of the period between January 1 and December 31, 2017.

Nominations for all three awards must be submitted by mail or delivery no later than **Friday, June 15, 2018** to the Awards Committee c/o RCLS. Nominations submitted after that date will not be accepted. The 2017 program winners in their respective categories are not eligible for nomination in 2018. If you have any questions, contact Ruth Daubenspeck at RCLS (extension 222 or ruth@rcls.org).

Again this year, the RCLS 2018 Annual Award Application Summary Cover Sheet needs to be completed and attached to the nomination. This sheet will aid the committee in evaluating the nominations for programs. The Annual Meeting and Awards Committee looks forward to reviewing a variety of nominations from member libraries.

Detailed guidelines for the three awards including the Summary Cover Sheet are on the [RCLS website](#).

Please note: The RCLS Board has approved increasing the number of Annual Meeting Awards for **2019** from three to four and to retitle the Youth Program Award as Children's Program Award (birth to age 11) and add Young Adult Program Award (ages 12-19). These awards will be based on programs held during 2018.



News Worthy

Regional

- [Warwick library dedicates & celebrates new performance area](#) | The Warwick Advertiser 4.26.18

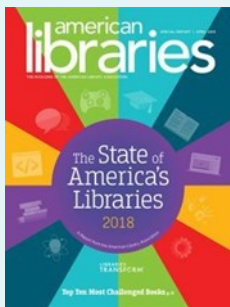
National

- [Maine man gets more than 21 years in prison for downloading child porn at library](#) | Kennebec Journal 4.19.18

The State of America's Libraries 2018

AL: The Scoop, Apr. 9

On April 9, ALA released [The State of America's Libraries](#) report for 2018, an annual summary of library trends released during [National Library Week](#), April 8–14, that outlines statistics and issues affecting all types of libraries. The report found that libraries continue to face challenges that carry with them the potential for censorship to a variety of books, programs, and materials. Overall in 2017, 416 books were targeted. The ALA Office for Intellectual Freedom has produced a list of ["Top Ten Most Challenged Books"](#) in 2017.



Change in Lending Rules Happens Tuesday, May 1

Maria Gagliardi, Director, Palisades Free Library and ANSER Chair

All Materials will Follow the Check Out Library's Rules

In January of 2018 the Directors Association voted to “Change lending rules for inter-loaned materials from the owning library to the pickup library.” This change is going into effect on Tuesday, May 1 and will be applied to all libraries.

Better Customer Service

The goal is to achieve better customer service by unifying the lending rules of interloaned materials checked out at the pickup library.

Will There Be Glitches?

Thanks to the libraries that participated in the March test run, minor adjustments were made according to the feedback and we expect a smooth transition.

Do I Need to Do Anything?

The change is automatic.

Checkout clerks should bring to the patrons' attention any discrepancies between loan period stickers on interloaned materials and the checkout library's rules. For instance, a DVD borrowed via ILL from a library that allows 7 days on a DVD loan but the checkout library only allows 3 days. The checkout period will be 3 days but the sticker reads 7 days. Based on experience from the trial run, we do not expect this to happen a lot, but it will happen.



What if Our Library Does Not Have a Similar Material or Item Type?

Occasionally there will be instances when an item will be delivered that does not match any item type that the checkout library uses. In these instances, default circulation settings will be invoked based on a system-wide list developed by the ANSER Committee last Spring. These defaults will be used instead of settings determined by the owning library. For example, a Blu-ray DVD borrowed via ILL from a library that has a separate item type for Blu-ray DVDs is delivered to a library that uses the same item type for Blu-ray and regular DVDs. In this instance the Blu-ray DVD will be loaned using the ANSER recommended rules of a 7-day loan period, \$0.50 fine, \$5 maximum fine and two renewals.

Martha Sullivan, RCLS Software Support Technician has created a bookmark to notify patrons of the change. The [bookmark](#) and [directions for customizing](#) it can be found on the RCLS website.

Please feel free to contact me (mgagliardi@rcls.org or 359.0136) if you have any questions.

Photo of the Week



The Community Garden Club of Pine Bush and the Pine Bush Area Public Library are collaborating on a program entitled, "Cultivating a Love of Reading and Gardening." The program just started and the aim is to encourage children ages 5 to 12 to read, garden and LOVE BOTH! The Garden Club is providing "borrowing bags" for the kids, which will be filled with gardening books and gardening items (such as seeds, packaged soil, pots, trowels, etc.). The bags and books can only be borrowed for one week and then they must be returned to the library to be refilled again. The kids can keep everything else. Now that Spring has finally arrived, what a fun way to cultivate childhood literacy!

Top row from left to right: Vicki Ducham - Children's Services Coordinator, members of the Garden Club: Karyn Schoeberl, Diane Schliphack, Judy Day, and some excited kids.

Share a library-related photo, include a brief caption, your name, position and the library's name. A photo release is required from recognizable individuals in the photo. [Click here](#) for the RCLS photo release. Submit the picture to rclsmemo@rcls.org with 'Photo of the Week' in the subject line.

May Workshops — All are Free, unless otherwise noted.

✓ Hands-on Book Repair Workshop

Tuesday, May 1 from 10:00 a.m. to 1:00 p.m.

Location: RCLS

Kary Barth, regional sales manager for Kapco Library Products, has a Bachelor of Science degree from the University of Illinois, Urbana and has worked with libraries since 1990.

Formerly, the national library sales manager for Kapco, Kary authored a basic book repair guide that was previously available from Kapco and has presented book protection/repair workshops in various venues throughout the US.

This workshop is designed to demonstrate quick and easy techniques for extending shelf life on general circulating materials. Prevention is the key, but we will be addressing specific, common repairs: re-inserting loose pages, broken spines, torn header caps, ripped and torn pages.

Each participant is asked to bring:

- 1-2 paperback books, preferably new or new-like, to demonstrate covering techniques
- 1 hardbound book with a book jacket to demonstrate application of book jacket covers
- 1 stapled book or magazine
- 1 hardbound book that needs repair
- 1 "naked" hardbound book; i.e., a hardbound book that does NOT have a book jacket cover

Each participant will be provided with a **free** sample packet of materials.

Contact Hours: 3-CE - Conservation/Preservation Workshop

Registration: [RCLS Calendar](#)

✓ AHA Family and Friends CPR (Cardiopulmonary Resuscitation) Course

Tuesday, May 15 from 9:30 a.m. to 12:00 p.m.

Location: Tuxedo Park

Learn how to:

1. Communicate with an emergency dispatcher
2. Give one-rescuer CPR to an adult, child or infant
3. Recognize choking and help a choking victim

The class includes multiple learning activities, using DVDs, practice while watching session, and skills practice session. [Click here for flyer.](#)

This is 2½ hour non-certification course. A course completion certificate will be issued.

Co-Sponsored by Orange Library Association (OLA) and Ramapo Catskill Library Systems (RCLS)

Presenter: Randi Colton is a certified American Heart Association Instructor through Valley Hospital in Paramus, NJ with 28 years of experience and over 10 years as an instructor.

Attendees: Library staff from any RCLS member library.

Cost: Free for OLA members, \$20 for non-members. Fee is nonrefundable. Please make check payable to "RCLS."

Contact Hours: 2.5-CE—Special Client Populations Workshop

Register: [RCLS Calendar](#)

✓ AHA Family and Friends CPR (Cardiopulmonary Resuscitation) Course

Thursday, May 17 from 9:30 a.m. to 12:00 p.m.

Location: RCLS

See previous

Register: [RCLS Calendar](#)

✓ **Intermediate – Trustee Education Session 102**

Wednesday, May 16 from 5:30 p.m. to 8:30 p.m.

Location: Monticello

If you have served as a Board member of a library for more than three years, you are encouraged to attend this session.

This is not an introductory course. A basic knowledge of the role and responsibilities of a library trustee in the State of New York (session 101) is required.

This session will cover the different laws that libraries must comply with, financial reports, motions and fiscal issues you need to be aware of as a Board member and a review of the best practices of running an effective Board meeting including the role of a Board President.

Refreshments will be provided.

Presenter: Grace Riario, RCLS Assistant Director and Outreach Coordinator

Register: [RCLS Calendar](#)

✓ **Public Works and the Library Responsibilities**

Tuesday, May 22 from 10:00 a.m. to 12:00 p.m.

Location: RCLS

The New York State, Department of Labor, Bureau of Public Work has been invited to speak about prevailing wages and the library. All School District, Municipal and Special District Libraries, as the contracting agency awarding a public work contract, are required to apply for PRC, to view payrolls for facial validity, and to submit the notice of award and completion. A review of this and when an Article 8, public works projects, or Article 9, building services, applies to prevailing wage requirements.

Presenter: Samar Mazahreh, Public Work Wage Investigator & Daniel McCormack, Senior Public Work Wage Investigator

Contact Hours: 2CE – Administrative Workshop

Register: [RCLS Calendar](#)

✓ **Construction Workshop - Review of Eligible Projects**

Wednesday, May 23 from 9:30 a.m. to 12:00 p.m.

Location: RCLS

An in-depth discussion on what types of projects are eligible for the New York State Public Library Construction Grant program. Projects previously funded and new program developments will be reviewed, as well as your specific questions answered. [View flyer](#) for more details.

The Mandatory Construction Workshop scheduled for Thursday, August 2 will provide detailed instruction on how to prepare a successful application.

Contact Hours: 2.5 CE Construction Workshop

Register: [RCLS Calendar](#)

May Webinars — All are Free, unless otherwise noted.

✓ Thousands Eligible with Millions Unclaimed.

Tuesday, May 1 from 12:00 p.m. to 1:00 p.m.

Every month millions of dollars in VA pensions, disability awards and health care services remain unclaimed by eligible Washington State Veterans and widows. WAServes, a member of AmericaServes.org, was established to change that state of affairs by providing technology enhanced coordination and case management services delivered by uniquely qualified staff.

WAServes works with an expanding coalition of community providers representing over seventy organizations delivering health care, housing, employment, social and community-based services. Libraries, as a trusted resource in communities all across the state, are in a unique position to strengthen this coalition. Learn how your library can serve this population, found in all communities in Washington State.

Register: [First Tuesdays website](#)

✓ Visual Merchandising for Public Libraries: Practical Strategies for Applying Bookstore Insights to Library Collections

Tuesday, May 15 from 3:00 p.m. to 4:00 p.m.

Visual merchandising is not just a tool for retail establishments. When done well, it can create a dynamic environment that encourages the customer to stay longer, check out more materials, and return for more. Public libraries can embrace the knowledge that retail stores have long used by taking some basic steps and applying some simple principles to organize library materials in a way that attracts attention and promotes use.

Presenter: [Allison Fiscus](#)

Register: [Infopopple website](#)

✓ Beyond Bilingual: Making Storytimes ELL-Friendly Webinar

Wednesday, May 16 from 2:00 p.m. to 3:00 p.m.

There are over 200 languages spoken in New York State and libraries are seeing a growing number of immigrant families at their programs. What do you do when storytime leaders and storytime families don't speak the same language? Learn how Brooklyn Public Library has developed simple strategies and techniques to make storytimes for young children friendly to parents and children who are English Language Learners by creating visual schedules, incorporating simple props, using translated resources, using Plain Language, and more! Discover how to incorporate multilingual content into your programs even if you do not speak the language of your families. Hear about BPL's lessons-learned about presenting storytimes in over ten languages throughout the borough.

Presenters: Rachel Payne, Brooklyn Public Library; Jessica Ralli, Brooklyn Public Library and Eva Raison, Brooklyn Public Library

Register: [NYLA website](#)

✓ Building a Culture of Learning with Library Boards

Thursday, May 24 from 3:00 pm to 4:00 p.m.

Libraries that cultivate a culture of learning encourage their staff to participate in continuing education. But shouldn't this learning culture also extend to library boards? At the State Library of Iowa, we say yes! Trustees can and should play a key role in fostering a culture of learning at their libraries—beginning with themselves. When library boards embrace a learning culture, they become more receptive to supporting continuing education, in policy, planning, and budgeting. This webinar presents ideas for growing board learning into a blossoming culture that motivates board members to see education and training as a natural part of their trusteeship.

Presenter: Bonnie McKewon, Consultant, State Library of Iowa, Northwest District

Register: [WebJunction website](#)

✓ **Reducing Workplace Stress with Mindfulness**

Thursday, May 24 from 3:00 p.m. to 4:00 p.m.

Mindfulness is a simple practice that can help all of us reduce stress by connecting to the present moment. It requires no special equipment or prior experience and can be practiced anywhere at any time. This webinar will introduce participants to the practice of mindfulness by presenting basic science about the practice and its benefits, connecting the experience of mindfulness to library work, and by guiding participants through several beginning practices in real time.

Presenter: [Katie Scherrer](#)

Register: [Infopeople website](#)

✓ **Taking Community Partnerships to the Next Level**

Tuesday, May 29 from 3:00 p.m. to 4:00 p.m.

This webinar presents innovative approaches to establishing community-led partnerships, grown from relationships built on shared goals and values.

Community partnerships have the power to meet your library's strategic goals, expand your reach and amplify what's great in your community. You already pursue partnerships, but you can take them to the next level, or beyond! Help your community achieve its aspirations by creating partnerships built on solid relationships, mutual respect and SMART goals. Learn from the successes, failures and lessons of real-world examples. You will forge stronger community-led libraries where goals and values are aligned, and collaboration leads to innovation.

Presenter: Audrey Barbakoff, Community Engagement and Economic Development Manager, King County Library System

Register: [WebJunction website](#)

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System Calendar

For a complete and up-to-date list of events, including links to additional information, see the [RCLS Calendar](#).
To add information, contact [Ruth Daubenspeck](#).

May

Tuesday, 1

[Hands-on Book Repair Workshop](#), RCLS—10:00 a.m.

Wednesday, 2

Directors Association, RCLS—9:30 a.m.

Wednesday, 2

Orientation—Trustee Education Session 101—

CANCELED

Monday, 7

RCLS Teen Librarians, Spring Valley—9:00 a.m.

Wednesday, 9

CTUG, Middletown—10:00 a.m.

Wednesday, 9

[2018 ALA Notable Children’s Book Banquet](#),
SUNY Orange—4:00 p.m.

Friday, 11

SUPLA—Monticello—9:30 a.m.

Friday, 11

LARC-YS, New City—10:00 a.m.

Monday, 14

System Services Committee, RCLS—9:30 a.m.

Tuesday, 15

[AHA Family and Friends CPR Course](#),
Tuxedo Park—9:30 a.m.

Tuesday, 15

[2018 ALA Notable Children’s Book Banquet](#),
Mid-Hudson Library System—4:15 p.m.

Wednesday, 16

[Intermediate—Trustee Education Session 102](#),
Monticello—5:30 p.m.

Thursday, 17

[AHA Family and Friends CPR Course](#), RCLS—9:30 a.m.

RCLS Headquarters E-mail and Extension Directory (845.243.3747)

| | | |
|---------------------------------------|--|-----|
| Robert Hubsher | Executive Director | 242 |
| Chuck Conklin | Delivery & Building Maintenance Supervisor | 226 |
| Dan Donohue | ILL/Technical Services Librarian..... | 237 |
| Grace Riario | Assistant Director & Outreach Coordinator..... | 233 |
| Jerry Kuntz | Electronic Resources Consultant..... | 246 |
| John Hurley | ANSER Manager and Systems Administrator | 228 |
| Randall Enos | Youth Services Consultant | 240 |
| Stephen Hoefler | Fiscal Officer..... | 223 |